



NATIONAL TEXTILE CORPORATION LIMITED
(A Government of India Undertaking)
Scope Complex, Core-IV, 7, Lodhi Road, New Delhi - 110003

No.HR/CONS/HO/2018/001

Dated: 28.02.2019

SUB: Engagement of Senior Consultant (HR) and Senior Consultant (Legal) in NTC-Reg.

Application are invited from working in Private Organizations/superannuated employees of PSUs/Govt. Bodies for engagement as subject matter expert/functional expert in the disciplines of HR and Legal, on contract basis, initially for a period of 06 months, extendable further depending upon the requirement and individual's performance, till 65 years of age, for its Corporate Office at New Delhi on fixed remuneration per month as per details given below:

1	No. of Position required	One for each discipline i.e.HR and Legal
2	Essential Educational / Technical Qualification	Professional Qualification For Consultant (HR) - Degree/Diploma in HR or equivalent discipline from a recognized institute/university. For Consultant (Legal) - Degree in Law from a recognized institute/university.
3	Age Limit	Upper Age shall not be more than 64 years as on date of advertisement.
4	Period of engagement	Initially for 6-month which may be extended on further 6-month basis as per performance and requirement of the Corporation.
5	Experience in the relevant field	Applicant should be Superannuated from PSUs/Govt. Bodies/ working in Private Organization at the level of GM, CGM, ED, Sr. ED and having minimum relevant experience of 16 years, 18 years, 20 years and 22 years and out of which, Candidates should have at least 8 years, 9 years, 10 years, 11 years respectively at senior level of core functional areas.
6	Remuneration	Rs. 65000/-, Rs. 70000/-,Rs.80000/-, Rs.85000/- for officials retired in the level of GM, CGM, ED, Senior ED respectively. Note: Apart from fixed remuneration, a monthly conveyance reimbursement will be @Rs.25000/- maximum subject to production of the bills.

7	Resignation/Termination	One Month notice from either side
8	General Terms & Conditions	<ul style="list-style-type: none"> i. Applicant should be superannuated employees of PSUs/Govt. Bodies/Private Organizations having sound experience in respective field of concerned discipline. ii. The engagement on contract will be initially for a period of 6-months which may be extended on further 6-months basis or till the age of 65 years as per individual performance and requirement of the Corporation. iii. Applicant should be honorably retired, clear from vigilance angle and should not have been proceed for disciplinary action. iv. The engaged candidate shall not be entitled to any other allowance such as DA, transport facility, residential accommodation, Medical Facility/ Medical reimbursement, telephone etc v. The Competent Authority has right to terminate the contract at any time without giving any notice and without assigning any reason on ground of misconduct or doubtful integrity. vi. The position / place of posting will be at NTC, Ltd., Corporate Office, New Delhi. vii. The competent authority at their discretion has right to raise /relax the criteria.
9	Selection Procedure	Shortlisted candidates based on the criteria will only intimated and called for interview.

How to apply:

The interested eligible candidates may submit their application in prescribed format (copy enclosed as Annexure-1) with self attested copies of qualification/experience certificates. Application along with requisite documents in sealed envelope superscripting "Application for the post of -----" be addressed to '**The Senior Manager(HR), National Textile Corporation Limited, Scope Complex,Core-IV,7,Lodhi Road, New Delhi-110003**'.

Last date of receiving duly filled applications is 05.04.2019

APPLICATION FORMAT**Application for Post of Sr. Consultant (HR)/ Sr. Consultant (Legal) on contract basis in National Textile Corporation Limited**

1	Name of the post	
2	Name of the applicant	
3	Fathers/ Husband's Name	
4	Gender(M/F)	
5	Date of Birth	
6	Age (as on date of advertisement)	
7	Address for Correspondence	
8	Permanent address	
9	Contact No./Nos.	
10	Educational qualifications:	Details of Qualification be attached as "APPENDIX"
11	Experiences	Details of experience be attached as "APPENDIX"
12	Date of retirement from with last designation and name of the office where the officer was last working.	
13	Details of present employment(if any)	
14	Any other relevant information (use a separate sheet, if necessary)	
15	Details of self attested photocopies of certificates.	

I hereby declare that all the statements made by me in this application form are true, correct and complete to the best of my knowledge and belief. I understand that action can be taken against me by the concerned authorities if i am declared by them to be guilty of any type of misconduct mentioned herein.

Place:

(Signature of the Candidate)

Date