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**NATIONAL TEXTILE CORPORATION LIMITED**  
**(A GOVERNMENT OF INDIA UNDERTAKING)**

**Registered Office:**  
**SCOPE Complex, Core-IV,**  
**7, Lodhi Road,**  
**New Delhi – 110 003**

No. 4(1)/2010-Vig.(66)

Dated: 1<sup>st</sup> August, 2011

All the Incharges of  
NTC Regional / Sub Offices.

**Sub: Identification of sensitive posts**

This has reference to our letter No.4(5)/2006-Vig/CVC/MOT dated 28.5.2008 (copy enclosed) forwarding therewith a copy of O.M.No.004/VGL/90 (Circular No.17/4/08) dated 1.5.2008 of Central Vigilance Commission, New Delhi regarding identification of sensitive posts and rotational transfer of officials posted on such sensitive posts.

2. Various NTC Regional / Sub Offices had then furnished the desired details alongwith their comments. Taking into consideration the information received from NTC Regional / Sub Offices, a reply was sent to CVC vide our letter No.4(1)/2008-Vig/CVC/MOT dated 30.6.2008. At the relevant point of time in 2008, as per approved scheme of BIFR, the process of restructuring was going on and the plan included (i) modernisation of identified mills; (ii) closure of unviable mills; and (iii) running the rest of the mills under JV (Joint Venture) Scheme. The unviable mills were closed and, as a result, most of the senior officers working in NTC mills had either retired or taken voluntary retirement from the services of the Corporation. Accordingly, keeping in view the information / comments received from NTC Regional / Sub Offices, the CVC was informed that following posts in the Corporation were identified as sensitive:-

- i) General Manager of the Mills;
- ii) Manager(Fin.& A/cs);
- iii) Manager(Mktg.);
- iv) Store Purchase Officer; and
- v) Security Officer / Incharge.

2.1 As regards rotation of officers posted on the above mentioned sensitive posts, the same was being done depending upon the availability of suitable substitutes so as to avoid developing vested interest.

3. Considerable time has passed since the year 2008 and the process of modernisation of 18 mills has already been completed, which have become profit centres. Since then, NTC has undergone lot of transformation and has been making profit over the last 3 years and the net worth of the company has also turned positive. In the changed scenario, compliance to the CVC's directives has to be made by way of identifying sensitive posts at 3 tier level, i.e. Head Office level, Regional/Sub Offices level and Production Unit level. Accordingly, a fresh exercise for such identification of sensitive posts has been carried out and sensitive posts at the Head Office level have already been identified with the approval of the CMD, for which order is being issued by the HR Division.

3.1 In regard to the identification of sensitive posts at other levels i.e. Regional/Sub offices and Production Unit level, the matter has been discussed with the CMD; he is of the view that the Regional/Sub Offices should be consulted for identification of sensitive posts in Regional/Sub Offices and Production units. The observations of the CMD are as under:-

**“ As regards Regional Offices, an appropriate letter be sent regarding the need for rotation of people working in sensitive post in the disciplines of Finance, General Admn., Marketing, Technical etc.**

**The Regional Heads may be advised to identify sensitive posts and consider rotation at periodical intervals at the mill level”**

4. Accordingly, you are directed to look into the matter and identify sensitive posts in the discipline of Finance, General Admn., Marketing, Technical etc. at the level of Regional/Sub Office and at the level of Production Units.

5. The exercise of identification of sensitive posts should be carried out expeditiously and report be sent to this office latest by 31<sup>st</sup> Aug., 2011.

(B.D.Gupta)  
Chief Vigilance Officer