



एनटीसी

VAT TIN NO.: 24072800084 W.E.F 1-10-2005
CST TIN NO.: 24572800084 W.E.F 1-10-2005

RAJNAGAR TEXTILE MILLS

A Unit : National Textile Corporation Ltd.
(A Government Of India Undertaking)

Opp. Uttar Gujarat Patelnagar Society, Babupura,
Asarwa, Civil Hospital Road, Ahmedabad - 380016.
Ph.: 079 - 2216 5059, 2216 5729, 2212 2658
E-mail : rnmpurchase@yahoo.com

To: _____

Date:-03rd November, 2018

Dear Sir,

We shall thank you to quote your lowest rates on or before 11 am dated 12.11.2018. The tender should be submitted to us in sealed envelope only. The tender received without EMD will not be considered.

(i) Earnest money deposit of Rs.5000/- by D.D from any nationalize bank in favour of **"Rajnagar Textile Mills" Payable at Ahmedabad Only.**

(ii) Cost of tender document Rs.200/- by D.D from any nationalize bank in favour of **"Rajnagar Textile Mills" Payable at Ahmedabad Only. (if tender downloaded from website).**

Sealed cover marked as "Quotation for Computer & Printer Maintenance work" should contain only rate quoted against work offered.

The Mills reserve the right to accept or reject any or all tender without assigning any reason whatsoever.

Thanking You,

Yours Faithfully

General Manager

RAJNAGAR TEXTILE MILLS
BANK NAME:- CORPORATION BANK
BRANCH:- NAVRANGPURA, AHMEDABAD
ACCOUNT NO.:- 033500201003826
IFSC CODE:- CORP0000335

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Regd. office: SCOPE Complex, Core IV, 7, Lodhi Road, New Delhi 110 003

पंजीकृत कार्यालय : कोर- 4, स्कोप कोम्प्लेक्स 7, लोधी रोड, नई दिल्ली 110003



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COMMERCIAL BID

For Computer & Printer Maintenance

For the Period: - 13-11-2018 to 31-10-2019

Sr No.	Description of work	Unit	Rate(Rs.)				
1	Maintenance & Repairing of Computer						
	P3/P4 Computer						
	Dual Core or Above Computer						
2	Maintenance & Repairing of Printer						
	All in One Colour Printer						
	HP/Canon laserjet Printer						
	HP /Canon / Brother laserjet all in one Printer						
3	Cartridge Refilling						
	LaserJet 88A						
	LaserJet 12A						
	LaserJet 337						
	Laser jet 328						
	Toner Tn -2365						
	Laser Jet 128A						
	Laser Jet 05 A						
	Colour Printer						
4	Spares Required for Cartridge Maintenance	UNIT	DRUM	MAGNET PRESSURE ROLLER	VIPER BLADE	DOCTOR BLADE	Pressure Roller
	LaserJet 88A	Per Pc					
	LaserJet 12A	Per Pc					
	LaserJet 337	Per Pc					
	Laser jet 128A	Per Pc					
	Laser Jet 05 A	Per Pc					
	Colour Printer	Per Pc					
	Laser jet 328	Per Pc					
	Toner Tn -2365	Per Pc					

Rubber Seal/Stamp/ Sign of Firm



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TERMS & CONDITIONS:-

- 1) The tenderers have to deposit with the mill interest free tender deposit (EMD) of Rs. 5000/-by demand draft payable at Ahmedabad along with the tender. Unsuccessful bidders will get back EMD within 7 days after opening of the tender.
- 2) The cost of tender form fee Rs. 200/- (non refundable) paid in DD form.Tenders without tender form fee & Tender deposit (EMD) of Rs.5,000/- will be invalid and will not be considered in the tender process.
- 3) Successful bidder may raise the bill for maintenance after completion of contract and repairing/refilling of cartridge / parts installation billing should be raised after completion of the month.
- 4) Specially trained technician has to visit at least once a month for maintenance of the computer and printers and for that visit only mill will pay otherwise for that particular month no maintenance charges will be paid.
- 5) You have to service the computer/Printer in every quarterly basis.
- 6) Technician has to visit any time in between the regular visit if called upon or on request at free of cost.
- 7) There is no extra charges will be payable for Lan Socket & Crimping. Charges are included in annual rate contract rate.
- 8) All electronic components/ Electrical items/parts may be supplied separately.
- 9) The old part which may be replaced will become our property.
- 10) If case of major repairs / replacement an estimate will be given by you and approval of the same, work will be attended.
- 11) After every service you have to take satisfactorily service report from the departmental head.
- 12) The Mill management may accept or reject any or all offers/tenders without assigning any reasons whatsoever.
- 13) In case your organization fails or refuses to attend any complaint arising during the contract period, Mill shall have the right to get the work done from outside. The amount will be deducted from your annual maintenance charge.
- 14) The tendered items are not transferable and deliveries against resale directly from the mill is not allowed.
- 15) You must have to attend the complaint on the same day.
- 16) In case of major repair of Computer/Printer you have to provide temporary computer/Printer for smooth functioning of mill work.
- 17) All the sealed tenders will be opened before the mill management committee and the successful tenderer will be intimated immediately after finalization of the tender & after approval.
- 18) The age of the workers employed by you for the above contract should not be below 18 years.
- 19) All statutory liabilities like PF/ESI/Income Tax etc. if any will be borne by you and specifically your rate should be excluding service tax, currently as the reversible liability for such statutory payment will be borne by mill, but if statutory rules amended then accordingly effect of taxes will be applicable.
- 20) **According to the expected changes in tax structure (GST) party has to occupy the necessary registration number under the law in future as and when applicable. It is**



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mandatory to occupy the same otherwise contract will be likely to discontinue. Successful bidder has to follow the terms and conditions of GST rule and pay the taxes accordingly.

- 21) The responsibility of any injury arising out of the above work to the worker employed by you will be fully upon you & not of the mill. (All kind of insurance working under you will be at your side.)
- 22) The period of the above contract will be for One Year from the receipt of contract order.
- 23) If any dispute arising out of the terms & conditions of the above contract, the decision of the Mill Management will be final & binding to you.
- 24) Loss if any occurred due to negligency of your workers will be recovered from you.
- 25) All workers deployed by you should abide by the rules and regulations of the mill.
- 26) Payment will be done by mills within 10 Days from the receipt of the bill.
- 27) After careful inspection of mill please submit your lowest rates in sealed envelope addressed to General Manager, Rajnagar Textile Mills, and Ahmedabad at the above address **on or before Dt.12/11/2018 up to 3-00 pm. Any tender received after 3-00pm on due date will not be considered. Tender will be started at 11-00 am on 03/11/2018.**

28) TENDERER MUST ENSURE WHILE SUBMITTING TENDER THAT

- a) Every page of the tender form is signed before submitting the tender.
- b) In all cases rates quoted against individual item/lots are put in figures.
- c) All alteration and overwriting if any in the tender form submitted are duly authenticated.
- d) That the annexure giving details of statement of E.M.D. in form of D.D deposited should be duly filled and signed by the tenderer.
- e) TENDER RECEIVED WITHOUT REQUISITE E.M.D. & TENDER FORM FEE SHALL BE SUMMARILY REJECTED

Place:- Ahmedabad

Date:-

General Manager
Rajnagar Textile Mills

Name of Firm:-	
Address:-	
Mobile No./Ph.No:-	
GST Reg. No.	
PAN No.:-	
Bank Name & Branch:-	



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