



**NATIONAL TEXTILE CORPORATION LTD.
(WESTERN REGION),**

**NTC House, 15, N.M. Marg, Ballard Estate,
Mumbai – 400 001**

Tel - 22686600 - Fax 22 – 22686631

WEB SITE - www.ntcltd.co.in

TENDER DOCUMENT FOR

APPOINTMENT OF CIVIL CONSULTANT / ARCHITECT

For

**PROVIDING CONSULTANCY SERVICES INCLUDING ESTIMATE OF
BARBAD WIER FENCING WITH TECHNICAL SPECIFICATION OF
POLE, BARBAD WIRE, GATE, PROPERTY BOARD WITH SEPRET DRWING
AND ACTUAL R/M OF FENCING TO AVOID OPEN SPACE FROM
ENCROACHMENT. FOR THE FOLLOWING UNIT MILLS OF N.T.C. LTD
(W.R.), MUMBAI.**

- 1. Nanded Textile Mills Nanded**
- 2. Aurangabad Textile Mills Aurangabad**
- 3. R.S.R.G.Mills Akola**
- 4. Dhule Textile Mills Dhule**
- 5. Chalisgaon Textile Mills chalisgaon**

- | | |
|--|------------------------------------|
| 1. Date for purchase of tender. | : 02.01.2019 TO 22.01.2019 |
| 2. Date of Pre-Bid meeting. | : 15.01.2019 at 11.00 A.M. |
| 3. Last Date for submission of tender | : 23.01.2019 upto 6.00 P.M. |
| 4. Date for opening of Tender | : 24.01.2019 at 11.30 A.M. |



नेशनल टेक्सटाइल कॉर्पोरेशन लिमिटेड (पश्चिम क्षेत्र)
NATIONAL TEXTILE CORPORATION LIMITED (WESTERN REGION)
(भारत सरकार का उपक्रम)
(A GOVERNMENT OF INDIA UNDERTAKING)

NTC(WR)/Tech/2019/

DATED 02.01.2019

TENDER NOTICE

Sub: PROVIDING CONSULTANCY SERVICES INCLUDING ESTIMATE OF BARBAD WIER FENCING WITH TECHNICAL SPESIFICATION OF POLE,BARBAD WIRE, GATE, PROPERTY BOARD WITH SEPRET DRWING AND ACTUAL R/M OF FENCING TO AVOID OPEN SPACE FROM ENCROACHMENT . FOR THE FOLLOWING UNIT MILLS OF N.T.C. LTD (W.R.), MUMBAI.

1. Mill wise scope of BARBAD WIRE FENCING works to be carried out:

Sr. No	Name of Mills	No of open places where fencing to be done	Approximate R/m
1	Nanded Textile Mill Nanded	31	9850 R/M
2	Aurangabad Textile Mills	6	1320 R/M
3	R.S.R.G. Mills Akola	6	2400R/M
4	Chalisgaon Textile Mills	2	550 R/M
5	Dhule Textile mills	1	250 R/M

2. ELIGIBILITY CRITERIA FOR PARTICIPATION IN TENDER :

The Bidders who meet the following pre qualifications criteria may only apply.

a.	The Consultant/Architect firms should possess a degree in Architect or Civil Engineering.
b.	The Consultant/Architect firm should be member of All India Institute of Architecture Association / Institute of Engineers of India(required Chartered Engineer Certificate)
c.	The Company/Consultant firm should have minimum 5 years experience as a consultant in the similar field.
d.	During the last 3 years the turnover of the consultant /consultancy firm should have earned as consultancy charges of at least Rs.15.00Lacs per annum. The bidder should provide the audited balance sheet of last 3 years as evident.

e.	The company should have satisfactorily completed similar work in construction of buildings and execution of other works specified as above during last 3 years. The bidder should enclose list of organizations with whom they have taken up similar work.
f.	The Company should have qualified Civil Engineer/ Architect. Bidder should provide list of staff with Qualification & Experience to be engaged in the above job.
	The Bidders should have GST No. & PAN No. etc and submit the valid copy of the same.

3. PRE-BID MEETING

A pre-bid meeting with prospective bidders shall be held at NTC Ltd., Western Regional Office, and Mumbai on 15.01.2019 at 11.00 AM. The concern bidders are requested to present them self for any clarification on technical as well as commercial matters regarding to this tender.

Only the prospective bidders are required to submit their suggestions / clarifications during the pre-bid meetings in writing. The suggestions received and found reasonable and acceptable shall be incorporated as corrigendum. Management is not bound to accept any or all suggestions so given in pre-bid meeting. Any suggestions forwarded after the pre-bid meetings shall not be entertained at all by the management.

4. CORRIGENDUM/AMENDMENTS IN TENDER DOCUMENT

Amendments if any in tender document shall be uploaded in website www.ntcltd.co.in, bidders are requested to download the copy of Corrigendum /Amendments from website and attached the same with tender document.

5. CONTACT DETAILS

The prospective bidders are requested to contact the following officials for any clarifications / information regarding the tender documents etc.

Name of Official	Contact Number
Jt. Manager, (AM./ Engg), N.T.C. Ltd., (WR), Mumbai.	022-22686609/
Jt. Manager(Mtls.), NTC Ltd.(WR) Mumbai	022-22686646/ 09004203069

6. EARNEST MONEY DEPOSIT

- The prospective bidder who wishes to participate in tenders will have to submit earnest money deposit OF Rs 5000/-by D.D/Pay Order from any Nationalized/ scheduled commercial bank (excluding co-operative / rural bank) notified by RBI.
- D.D/Pay Order to be prepared in Name of **"N.T.C. Ltd., Unit - Western Region"** , payable at Mumbai.
- The tender received without earnest money deposit, shall be rejected out rightly.

- d. The earnest money of unsuccessful bidders will be refunded within 15 days after finalization of Contract by at Par Cheque.
- e. The earnest money of Successful Bidders will be converted into Security Deposit & will be refund after successful completion of contract.

7. EMD EXEMPTION

Concession/Exemption for MSME

For granting the MSME necessary concession / exemptions as per Govt, directives, bidders are requested to submit the copies of registration certificates issued by the Concerned Authorities. The bidder has to specify whether they are Micro or Small Enterprises and if so, whether they are owned by SC/ST Entrepreneurs.

8. COST OF TENDER DOCUMENTS.

- a. Interested bidders are requested to obtain the tender documents from Materials Department, NTC Office Mumbai by paying Rs. 500/-(non-refundable) being the cost of tender documents by Bank Draft (D.D)/Pay order from any Nationalized/scheduled commercial Bank notified by RBI (excluding co-operative / rural Bank) on any working day except holiday(Saturday & Sunday) from 02.01.2019 to 22.01.2019 from 10.00 AM to 05.00 PM.
- b. Bidders may also download the tender document from NTC Ltd., website i.e. www.ntcltd.co.in. If the Tender Document is downloaded than the cost of tender documents of Rs. 500/- in form of D.D/Pay order drawn from any Nationalized/scheduled commercial Bank (excluding co-operative / rural Bank) notified by RBI must be submitted along with tender.
- c. Bank Draft/Pay order to be prepared in the Name of **"N.T.C. Ltd., Unit - Western Region"**, payable at Mumbai.
- d. **Tender shall not be accepted without tender fee in form of DD/Pay Order.**

9. SUBMISSION OF TENDER

- a. Prospective bidder should submit their complete offer in three separate duly sealed envelope marked A, B, C complete bid should be submitted to Jt. Manager, Materials, at NTC Ltd, (WR) Office, and Mumbai on or before 23.01.2019 up to 06.00 P.M.
- b. Envelope 'A' should be marked **EMD** containing the D.D/Pay Order for EMD and cost of tender document in case of downloaded tender form.
- c. Envelope 'B' should marked **Technical Bid** containing all documents required to meet qualification criteria and tender document with all the pages signed and stamped by the bidder firm.
- d. Envelope 'C' should be marked **Financial Bid** containing financial bid.

- e. All the three envelopes i.e. A, B, C, duly completed should be placed in an outer envelope, which shall be sealed and should contain the following information clearly.
 - i. Tender document no. & Scope of work with due date.
 - ii. Name & address of the bidder on left corner of each envelop A, B, C.
- f. If the envelopes are not sealed and marked as stated above, the NTC Ltd WRO, Mumbai assumes no responsibility for the misplacement or pre-mature opening of the contents proposal submitted.
- g. Bids submitted by fax telegram, fax, email shall not be entertain and shall be rejected.

10. LATE TENDERS

Tenders received by the NTC Ltd. Western Region, Mumbai after the specified time and due date as per tender documents shall not be eligible for consideration and shall be summarily rejected.

11. REJECTION OF THE TENDER

- a. NTC Ltd., Western Region, Mumbai reserve the right to accept or reject all or any of the tender without assigning any reason what so ever. It is not obligatory for the NTC Ltd. (WR), Mumbai to give any reason for their decisions.
- b. NTC Ltd., (WR), Mumbai reserve the right not to proceed with the tendering process at any time without notice or liability, and to reject any tender without assigning any reasons. NTC Ltd. (WR), Mumbai also reserves the right to retender without assigning any reasons what so ever.

12. TENDER OPENING

- a. The envelop A and B containing EMD draft and authorization certificate document shall be opened NTC Ltd. (WR), Mumbai at 11.30 a.m. on 24.01.2019 before the prospective bidders or their authorized representative who wish to be present and tender opening committee of NTC Ltd. (WR), Mumbai.
- b. The price bid envelop "C" shall be kept unopened as it is.
- c. The Financial Bid / Commercial Bid of those bidders who have been found qualified in technical bid as per the document submitted for claiming eligibility criteria shall be communicated by email / fax / telephone for the date and time of financial bid opening.
- d. Management has the right to postpone the opening date of technical bid and financial bid on account of any reason in that case the next date and time of opening of technical bid and financial bid shall be communicated to the qualified bidder's representative by email / fax / telephone.

- e. In the event of tender opening date as stated above falling on holiday the time of tender submission and opening shall be same on the next working days.

13. SITE VISIT

The prospective bidders are requested to visit the respective mills as mentioned above for collecting all detail about scope of work and other constraints before submission of tender.

14. PRICES

The bidder should quote their prices in prescribed price bid format only clearly and distinctively for all components. The offer quoted in different format shall be liable for rejection.

Income Tax, Good Service Tax & other Taxes, if any will be deducted as per prevailing rules

15. TIME FOR COMPLETION OF WORK.

3 months from date of LOI / Work Order.

SCOPE AND AREA OF CONSULTANCY REQUIRED

SCOPE OF WORK

1	Inspection of site of work. Visit all above Mills
2	Collection of basic data related to Bar bad wire fencing work. Measurement of each open place where Bar bad wire fencing to be done ,open spaces will shown by Mills
3	Discussion with mill officials to assess the requirement of Bar bad wire fencing work required to be carried out. Attending meeting and guidance whenever required.
4	Preparation of plan/drawing including structural design/drawings wherever required for the Bar bad wire fencing works.
5	Preparation of detailed technical specification of Bar bad wire fencing work to be carried out.
6	Assessment of quantum of work to be carried out. Including gate , property board etc.
7	Preparation of estimate of Bar bad wire fencing work and submission of data regarding required material with make and quality for Bar bad wire fencing work.

NOTE :

We have defined the area of consultancy as above however any area in which consultancy service is found to be necessary for setting up of above scope of work shall also be under the scope of work.

PAYMENT TERMS :

- 1) After submission of complete estimate and drawing of each Mills**

16. TIME DURATION AND EXTENSION.

1. The timely completion of project is essence of the contract therefore all prospective consultants are requested to note that the consultancy service time frame should be as per the time schedule mutually decided by the NTC Ltd., Western Regional office and consultant.

17. SECURITY DEPOSIT:

- a. The earnest money deposit of successful bidder shall be converted into security deposit amount against the work order. This amount will not carry any interest.
- b. The security deposit amount shall be refunded after the successful completion of work.

18. VALIDITY OF OFFER

The offer given by the bidders for the entire work shall be valid for 120 days from the date of opening of the tender.

19. CONTRACT RATES

The contractor shall not be entitled for any increase in the Price during the contract period.

NTC Ltd., (WR) reserves the right to accept or reject any offer partly or fully without assigning any reasons.

**JT. MANAGER(AM/ENGG.)
NTC Ltd (WR) MUMBAI**

TERMS AND CONDITIONS

I. CONSULTANCY FEES FOR PROVIDING ESTIMATE OF BARBAD WIRE FENCING INCULDING TECHNICAL SPECIFICATION, DRAWING, GATE

MEASUREMENT OF OPEN SPACE AND PROVIDE ACTUAL QUANTAM OF WORK

Consultancy fees are to be quoted in % to the total actual Estimate cost for which consultancy service will be provided by the consultant.

The work cost shall include the Cost of labour and material for the work under reference in which consultancy service will be provided as per scope of consultancy work

It may be noted that apart from quoted consultancy fees in % to the actual estimate cost, no other charges i.e expenses incurred by the consultant on shifting of their equipment, stationeries and printing traveling expenses, dearness allowance, lodging boarding charges, local conveyance, medical expenses on their engineers and staff will be paid.

II. WORK COST EXCLUSION

Assessment of the work cost for the area in which consultancy services had been availed by the mill will exclude the following:-

I. Administrative expenses and fees / charges paid to local bodies, statutory bodies' interest on capital during construction work.

II. Cost of land

III. ESTIMATED / ACTUAL PROJECT COST

The prospective bidders are requested to make note of above while quoting the consultancy fees which shall be in percentage to the actual work cost only for the area for which consultancy service have been rendered by the consultant.

IV. VALIDITY OF OFFER:

The offered service charge shall be firm and valid for 365 days or till the completion of project and it may be further extended by mutual consents.

V. RESPONSIBILITY FOR ACCURACY OF PROJECT PROPOSAL:

The Consultant shall be responsible for the accuracy of the data collected and the designs, drawings and estimates prepared by him as part of the project. He shall indemnify to the mills against any inaccuracies in the work at the time of execution of work. In all such cases consultant will be responsible to the correctness of the drawings & design.

VI. OTHER TERMS AND CONDITION OF TENDER DOCUMENT.

- a. We have defined the major area and activities in which the consultancy service are required however any other area or activity which have not been defined the offer for consultancy in unforeseen area may also be given.
- b. It may be noted by consultant that consultancy work may be awarded to one consultant for one or more mill.
- c. Management has right to appoint different consultant for different Mills.
- d. The timely completion of the project is essence of the contract therefore consultants are required to ensure the providing timely service.
- e. In the event of delay in providing service beyond the stipulated agreed period by the consultants. NTC has right to levy penalty @ 0.25% per calendar day subject to the maximum of 5% of total actual work cost for which consultancy service have been provided subject to the maximum of 5%
- f. In the event of delay in providing service arising out of the genuine factor to be ascertain by the management or any other reason beyond control of management mill has right to waive the penalty liable.
- g. Management has right to terminate the consultancy contract if it is satisfy that service provided by the consultant is not timely or of poor quality or due to any other valid reason losses caused to the National Textile Corporation Ltd shall be recovered.

VII. PREPARATION OF TENDER DOCUMENTS FOR PROCUREMENT OF MATERIAL AND SELECTION OF CONTRACTORS

Procurement of material and selection and appointment of different agencies in consultation with the appointed consultant for carrying out all the required activities are under the scope of National Textile Corporation Ltd.

VIII. TOOLS AND EQUIPMENTS

All the labour, tools, equipments required in the activities/area for which consultancy service is to be provided shall be arranged by the consultant including Traveling, accommodation, lodging, boarding and transportation facilities for their staff, all to be provided by consultant.

IX. SELECTION CRITERIA FOR APPOINTMENT OF CONSULTANT

- a. The overall comprehensive minimum cost for entire project suitable to our requirement along with fulfilling the qualification criteria by the bidder shall be the sole criteria for selection of bidder
- b. The EMD of other consultants whose tenders has not been passed shall be returned within a week time on submission of request for returning the EMD deposit.
- c. The EMD of consultant who has been awarded the work order shall be kept as a security deposit and released after satisfactorily completion of the project work for which consultancy work provided and will carry no interest.

- d. The work order will be awarded to successful tenderer whose tender has been determined to be substantially responsive provided further that the tendered is determined to be qualified to perform the contract satisfactorily on comprehensive basis.
- e. The consultant shall abide by the Central/State Labour Legislation as may be applicable from time to time. It shall be the responsibility of the consultant to provide necessary insurance cover to their workers labour as may be required under the law. It shall be the responsibilities of the consultant to pay / clear all statutory dues of their workers for example PF,ESIC or any other dues as applicable time to time.
- f. Income Tax and any other tax applicable during the execution period shall be deducted from consultant running bill as per rule applicable at the time of execution of work and certificate to this effect shall be issued by the individual mills.
- g. In the event of withdrawing the offer by the consultant at any stage from date of opening of tender the entire EMD deposit money along with pending payments of consultant shall be forfeited.
- h. Delivery of Goods and performance of the services shall be made by the consultant in accordance with the time schedule specified by the National Textile Corporation Ltd.
- i. If the consultant fails to deliver any or all of the equipment / material or perform the services within the time period(s) specified in the contract National Textile Corporation Ltd shall take such remedial action as may be necessary including termination of contract without prejudice to its other remedies under the Contract.

The consultant failed to provide satisfactory service if it is not meeting the guaranteed performance during actual working as detailed in tender document and they have to refund the amount received so far to National Textile Corporation Ltd.

- j. The National Textile Corporation Ltd may without prejudice to any other remedy for breach of contract by written notice of default sent to the consultant terminate the contract in whole or in part:

If the consultant fails to deliver any or all of the equipment / material within the time period(s) specified in the contract or any extension thereof granted by the National Textile Corporation Ltd or If the consultant fails to perform any other obligation(s) under the contract.

In the event the National Textile Corporation Ltd terminates the Contract in whole or in part, the National Textile Corporation Ltd may procure, upon such terms and in such manner, as it deems appropriate equipment / material / service similar to those undelivered and the consultant shall be liable to the National Textile Corporation Ltd for any excess costs for such similar equipments / material / service. However, the consultant shall continue performance of the Contract to the extent not terminated.

X. FORCE MAJURE

- a. National Textile Corporation Ltd, shall not be liable for any failure or delay in execution of contract due to any cause beyond their control including fire, floods, strikes, go-slow, lock-out, closure, pestilence dissilience dispute with staff dislocation of normal working conditions, war riots epidemics political upheavals Government actions civil commotion, breakdown of machinery, shortage of labour-acts, demands or otherwise or any other cause or conditions beyond the control of aforesaid causes or not and the existence of such cause or consequence may operate at the sole discretion of National Textile Corporation Ltd, To extend the time of execution on the part of National Textile Corporation Ltd, By such period as may be necessary to enable National Textile Corporation Ltd, To affect execution after the cause of delays will have ceased to exist. The provisions aforesaid shall not be limited or abrogated by any other terms of the contract whether printed or written.
- b. The Terms & Condition of tender document shall prevail in case of any dispute arising out of this contact and any dispute directly or indirectly connected with this contract will be referred to sole arbitration of the Chairman-cum-Managing Director of National Textile Corporation Ltd. New Delhi or any other officer appointed by the Chairman-cum-Managing Director of the corporation for this purpose. The decision of the said arbitrator shall be final, conclusive and binding upon all concerned.

XI. JURISDICTION

All suits or proceedings relating to any dispute or claim arising out of or in course of performance in this contract shall be filed in appropriate court having jurisdiction in Mumbai as case may be for the mills under Maharashtra State, at Ahmedabad for Rajnagar Textile Mills and at Indor for New Bhopal Textile Mills & Burhanpur Tapti Mills.

ACCEPTANCE OF THE TENDRER

We have read all the terms and condition of tender documents and we agree to abide by the same.

Name of the Firm_____

Address_____

Contact No._____

Signature _____

DECLARATION BY THE TENDERER

- 1) I/We have read and understood all the terms and conditions mentioned in this Tender Document and agree to abide by them.
- 2) I/We certify that I/We have inspected the site of the work before quoting my tender rate.
- 3) I/We have not been black listed in any department in India due to any reasons.
- 4) I/We agree to disqualify me/us for any wrong declaration in respect of eligibility & qualification criteria and to summarily reject my/our tender including blacklisting.

Yours faithfully,

Signature

Address of the Bidder:

Full Name & Address of Authorized Representative

Phone No.

Phone No.

Fax No.

Fax No.

Email:

Email:

LIMITED, (WRO), MUMBAI

ANNEXURE "A"

PRICE BID

<u>Mill wise scope of BARBAD WIRE FENCING works to be carried out</u>				
Sr. No	Name of Mills	No of open places where fencing to be done	Approximate R/m	Lump sum fees (In Rs.) with % of GST, if any
1	Nanded Textile Mill Nanded	31	9850 R/M	
2	Aurangabad Textile Mills	6	1320 R/M	
3	R.S.R.G. Mills Akola	6	2400R/M	
4	Chalisgaon Textile Mills	2	550 R/M	
5	Dhule Textile mills	1	250 R/M	

Note – Please quote your offer separately for each property and % of GST applicable thereto.

Place :

Date :

Name and signature of the party
with seal and address