



नेशनलटेक्सटाइलकॉरपोरेशनलिमिटेड  
**NATIONAL TEXTILE CORPORATION LIMITED**

(भारतसरकारकाउपक्रम / A Govt. of India Undertaking)

Divisional office - 160A & 160B, Sri Ram Nagar,

G.T. Road, Shahdara, Delhi – 110032

Phone: +91-11-22124026

Fax: +91-11-22574608

CIN NO: U74899DL1968GOI004866

Email: ntc.do.delhi@gmail.com

NTC/DOD/Mktg./2018-19/ 45

Dated- 09.10.2018

Tender Date- 09.10.2018

Tender Due Date- 16.10.2018 (Time Till 03:00 PM)

Tender Open Date – 16.10.2018 (Tender Open Time 03:30 PM)

**Tender document for Procurement of Various Productd to NTC**

Kindly submit your Quotation IN TWO BID FORMAT for supply of various products to NTC for the following product items.

Sr. No.	Particulars	Specification	Size	Quantity	Delivery Period
1	TOWEL PLAIN WEAVE 30"X60"	As per sample. Please see Term and condition Point#11	30"X60"	500 PCS	35 Days or Earlier
2	JAIPURI PRINTED PILLOW COVER		Standard Size	257 PCS	35 Days or Earlier
3	BED SHEET (100% Cotton) Sea Green Color		137 X 220 CM	126 PCS	35 Days or Earlier
4	BED SHEET (100% Cotton) Yellow Color		137 X 220 CM	128 PCS	35 Days or Earlier
5	BED SHEET (100% Cotton) Sky Blue Color		137 X 220 CM	128 PCS	35 Days or Earlier

Quantity mentioned is indicative and subject to change (+/- 10%). Exact quantity shall be provided to successful bidder after award. The bids should be submitted separately in two separate envelopes mentioned as 'Technical Bid' and 'Financial Bid'. These bids to be further enclosed in one sealed envelope clearly marked on top as 'Tender document for supply of various products to NTC' along with tender number and Tender Due Date.  
The bidder may apply against one or more products in tender.



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**TECHNICAL BID (Envelope 1 SEALED AND SUPERSCRIBED AS TECHNICAL BID)**

Bidder need to submit following documents and samples as Technical Bid :

1. Bidder has to submit One piece of Sample **duly stamped and with Tender Ref number marked** same as per the sample available at NTC Ltd. The samples shall be evaluated by a committee consisting of NTC Officers. NTC reserves the right to test the sample, if required.
2. Only one sample need to be submitted against one particular product
3. Declaration in below format to be given duly signed and stamped by an authorized signatory advising size of samples submitted against the products for which bidding is done.

Sr. No.	Particulars	Size
1	TOWEL PLAIN WEAVE 30"X60"	30"X60"
2	JAIPURI PRINTED PILLOW COVER	Standard Size
3	BED SHEET (100% Cotton) Sea Green Color	137 X 220 CM
4	BED SHEET (100% Cotton) Yellow Color	137 X 220 CM
5	BED SHEET (100% Cotton) Sky Blue Color	137 X 220 CM

4. Bidder is required to submit complete tender document duly signed by an authorized signatory with rubber seal of bidder as acceptance of terms and conditions of purchase.

5. **EARNEST MONEY DEPOSIT**

- a) The Bidder shall furnish, as a part of its technical bid, Earnest Money Deposit (EMD) of Rs. 5,000/- (Five thousand only).

Name of Bidder	Banker's Cheque/DD No. with Bank Name	Amount (In Rupee)

- b) The parties whose earlier security deposit is lying with NTC are also required to submit the fresh requisite EMD with this tender.
- a) Exemption of tender fee & EMD will be given only to Small and Micro Enterprises registered under MSME or NSIC registered bidders. Copy of valid certificate need to be attached and if required NTC may ask to furnish Original Certificate for verification.
- b) The EMD is required to protect the Purchaser against risk of Bidder's conduct, which would warrant the security's forfeiture.
- c) EMD is liable to be forfeited and the bid is liable to be rejected, if the applicant/Bidder withdraw or amends, impairs or derogates from the bid in any respect within the period of validity of the bid or is found to be engaged in any material suppression of fact.
- d) EMD will be released after 90 days of completion of the order.
- e) The EMD shall be denominated by Demand Draft or Banker's Cheque issued by any scheduled Bank located in India in favor of '**National Textile Corporation Limited**', payable at '**New Delhi**'



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The financial bids of only those parties who qualify in the Technical bid shall be opened. Work shall be awarded on L1 basis.

**FINANCIAL BID (ENVELOPE 2 - SEALED AND SUPERSCRIBED AS FINANCIAL BID)**

Financial bid package should contain only below mentioned format duly signed and stamped on bidder's letter head:

**Format for offering Price**

S No	Products	Price (Rs) (a)	GST (b)	Total Price(a+b)	Final

**TERMS & CONDITIONS**

1. Delivery of Fabric/Items/product will be taken FOR basis all over India, The Cloth bales/cartons will remain intact, which will be checked by officials. Any shortage found on checking the bales /Cartons than of the same will be accepted by the bidder.
2. Date till which the bid is valid: 365 Days from the date of submission of the bid.
3. The bulk fabric/items/product must be supplied strictly in accordance with the above mentioned size specs, and as per approved sample submitted with the bid within 35 Days or earlier from the date of issue of PO. If the product of different quality and specifications other than approved samples is found in any bale / Cartons, then the material will be rejected and EMD will be forfeited besides goods will have to be replaced according to approved specifications at suppliers own cost.
4. **BIDS WITHOUT SAMPLES SHALL BE SUMMARILY REJECTED.**
5. NTC shall issue purchase orders to the successful bidder for products in partial/full quantity, within stipulated/mentioned product quantity, as and when required within bid validity period.
6. Supply will have to be made as per requirement placed vide our individual Purchase Orders.
7. Payment shall be made to the party after the amount is received from the end buyer.
8. In case of damage or loss of product during the transit, the said quantity of products will have to be replaced by the supplier.
9. **In case the successful bidder (or say L1 Party) refuse to supply the items against desired specification after the contract/purchase order been released, NTC, at its own discretion, may completely disassociate/cancel the contract/purchase order with L1 Party and may forfeit the EMD.**
10. NTC has reserved the right to return the lot consisting of any product against which complaint is received.



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11. To get appropriate idea about the product specification and Design one can contact below. The applicant/bidder may approach NTC Ltd at New Delhi at following address.  
Divisional Manager,  
Divisional office - 160A & 160B, Sri Ram Nagar  
G.T. Road, Shahdara, Delhi – 110032  
Ph# 011-22135860
12. Any statutory variation in duties and taxes due to change in Govt. Policies during the contract will be to supplier's account.
13. Any error of interpretation of applicability of rate of GST (CGST & SGST /UTGST or IGST) on components of item and/ or various items of tender by bidder shall be to bidders account.
14. The bid documents are not transferable.
15. Samples shall be submitted by the bidder with proper description and samples of successful bidders will be non-returnable.
16. NTC reserves the right to cancel the supply of the product or any part thereof in case of product submitted by supplier does not meet the specification or in case failure of the supplier to commence the supply as per schedule delivery period.
17. In case of cancellation of the supply as per clause 16 above, the balance material will be procured from open market and the difference of cost, if any, will be recovered from pending bill/EMD of the supplier
18. In case of non/partial supply within stipulated period, NTC shall forward the Liquidated Damage/ Penalty if NTC receives from its buyer. Supplier shall be liable to pay the same.
19. NTC reserves the right to accept or reject the proposal or cancel the engagement process without assigning any reason whatsoever.
20. NTC will not be responsible for cost incurred in preparation and submission of bids.
21. No extension in the bid due date/time shall be considered on account of delay in receipt of any document.
22. Bidder should not be under liquidation, court receivership or similar proceedings.
23. Bidder should not be black listed with any PSU.
24. Bids sent through Fax/E-mail/Computer Floppy/CD/Flash Drive or any other mode shall not be accepted.
25. The successful bidder shall arrange, secure and maintain insurance as may be necessary and for all such amounts to protect his interest and the interest of the purchaser against the risk as detailed herein.  
The risk that are to be covered to his insurance, shall include loss or damage in transit, theft, pilferage, riot, civil commotion where conditions exist, accidents of all kind, fire etc. The scope of insurance shall cover the entire value of the material from time to time.
26. Any loss or damage to the material due to under handling, transportation, till such time the material is delivered to the consignee shall be to contractor's account. The contractor shall be responsible for preferring of all claims and make good for the damage or loss by way of replacement of the portion of material damaged or lost.



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27. Bidder is required to submit complete tender document duly signed by an authorized signatory with rubber seal of bidder as acceptance of terms and conditions of purchase.
28. Please send your sealed bid/tender to below address :-**Attn: Divisional Manager, National Textile Ltd, Divisional office - 160A & 160B, Sri Ram Nagar G.T. Road, Shahdara, Delhi – 110032**

Yours Faithfully

(Divisional Manager)  
National Textile Corporation DO-Delhi