



नेशनल टेक्सटाइल कारपोरेशन लिमिटेड,  
**National Textile Corporation Limited**  
दक्षिणी क्षेत्रीय कार्यालय SOUTHERN REGIONAL OFFICE  
(भारत सरकार का उपक्रम)  
(A GOVERNMENT OF INDIA UNDERTAKING)

एन टी सी हाउस, पो.बा.सं० 2409,  
35-बी, सोमसुंदरम मिल रोड, कोयंबटूर - 641 009.  
फोन -2231665/2230667, फैक्स : 91-422-2232171

NTC House, P.O. Box No. 2409  
35-B, Somasundaram Mills Road, Coimbatore - 641 009.  
Telephone : 2231665 / 2230667, Fax : 91-422-2232171  
E-mail: ntcso@bsnl.in

NTC/SRO/CPC/PRINTER /2018

Dated: 29.10.2018

### QUOTATION NOTICE

Sealed and competitive quotations are invited from manufacturers and authorized dealers / distributors for the supply and installation of the following item at the Southern Regional Office of the **National Textile Corporation Limited, 35- B, Somasundaram Mill Road, Coimbatore -641009.**

Name and description of the item	Canon / HP PRINTER ( <b>Digital Multifunction Laser printer, A4, Print Scan Copy, ADF, Duplex, Network, WIFI, 3 in 1</b> )
Quantity Required	As per schedule in price bid.
Warranty period	Three years from the date of supply and installation
Manner of submission of quotation	<p>a. The quotation should be submitted in two bid system</p> <p>b. Technical Bid in sealed cover should be physically submitted on or before <b>3.00 pm on 15.11.2018</b> to (late delivery / mis-delivery / non-delivery due to postal or other problems will not be entertained on any account):</p> <p>THE GENERAL MANAGER (TECH/ESTS) CENTRAL PURCHASE COMMITTEE NATIONAL TEXTILE CORPORATION 35- B, SOMASUNDARAM MILL ROAD COIMBATORE- 641 009.</p> <p>The Technical Bid shall contain the following details:</p> <ol style="list-style-type: none"><li>1. Product Literature / Brochure detailing all technical specification of the product</li><li>2. Manufacturing Licence in case of manufacturers and Authorization Letter in case of dealers / distributors</li><li>3. Detailed client list</li><li>4. Copy of GST Registration Certificate</li><li>5. Copy of PAN Card</li><li>6. Profile of the Manufacturer / dealer / distributor</li><li>7. Any other details which the bidder wants to substantiate his ability to supply the product</li></ol> <p>c. Price Bid should be submitted only by way of soft copy on e-Box through our email ID: <b>purchase.ntcsro@ntcltd.org</b> on or before <b>3.00 pm on 15.11.2018.</b></p> <p>The price bid should be in the specific format, to be typed or neatly written, the amount should be noted both in words and figures, duly signed by authorized representative with seal. The price bid should be scanned and attached to the above email id.</p>

Opening of Bids	<p>a. Technical Bid at <b>3.30</b> pm on <b>15.11.2018</b> in the presence of the representatives of the Bidders at the above address</p> <p>b. The time and date of opening of the price bid will be intimated to the technically qualified bidders. The price bid of technically qualified bidders will be opened on due date.</p>
Validity of the Offer	The price bid should be valid for minimum 4 months from the date of opening the price bid
Issue of supply order	The Corporation will issue supply order to the lowest quoted / duly approved bidder
Time limit for supply and installation	The supply and installation should be completed within 15 days from the date of issuing supply order.
Payments to supplier	The payments to supplier will be made by cheque / RTGS immediately after successful supply and commissioning of the item.

Yours faithfully,

General Manager (Tech/Ests)

**(IN THE LETTER HEAD OF THE BIDDER)**

**PRICE BID**

We submit our price bid in response to your quotation notice No NTC/SRO/CPC/PRINTER /2018 Dated: 29.10.2018 as follows:

(Price Bid should be submitted only by way of soft copy on e-Box through our email ID: **purchase.ntcsro@ntcltd.org** on or before **3.00 pm on 15.11.2018**)

Sr. No.	Item Description	Qty	Rate Unit	Total Amount	GST %	Grand Total (inclusive of all charges)
01	Canon / HP PRINTER  (Digital Multifunction Laser printer, A4, Print Scan Copy, ADF, Duplex, Network, WIFI, 3 in 1)	1 Nos				

Signature of authorized

person  
Place:

Date:

(Seal of the Bidder Organization)

Note:

1. Price Bid should be submitted only by way of soft copy on e-Box through our email ID: **purchase.ntcsro@ntcltd.org** on or before 3.00 pm on **15.11.2018**
2. The price bid should be typed or neatly written, the amount should be noted both in words and figures, duly signed by authorized representative with seal.
3. The price bid should be scanned and attached to the above email id.

