



NATIONAL TEXTILE CORPORATION LTD. [WR]
NTC House, N.M. Marg, Ballard Estate,
Mumbai – 400 001
Tel - 22686600 - Fax 22 – 22686631
www.ntcltd.org

TENDER DOCUMENT

FOR

COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT FOR SERVERS, NETWORKING, UPS AND VARIOUS BRANDS OF DESKTOP COMPUTERS, LAPTOPS, PRINTERS and FACILITY MANAGEMENT SERVICES.

COST OF TENDER FORM : Rs. 1,000/- by way of Demand Draft.
SALE OF TENDER DOCUMENT : 22/05/2019 To 13/06/2019 UPTO 1.00 PM
LAST DATE AND TIME FOR SUBMISSION OF TENDER : 13/06/2019 Up To 5.00 PM.
DATE & TIME FOR OPENING OF TENDER : 14/06/2019 at 11.30 AM (Technical Bid).



नेशनल टेक्सटाइल कारपोरेशन लिमिटेड
NATIONAL TEXTILE CORPORATION LIMITED

(भारत सरकार का उपक्रम)
(A Government of India Undertaking)



CIN NO.
U74899DL1968PLC004866

पश्चिम क्षेत्र कार्यालय : एनटीसी हाउस , 15 एन एम मार्ग, बेलाड इस्टेट, मुंबई 400001.
WESTERN REGION OFFICE : NTC House, 15 N. M. Marg, Ballard Estate, Mumbai 400 001.
दूरध्वनी / Tel. 022-22686600, फ़ैक्स / Fax- 022-22686631, Email : ntcwr1@mtnl.net.in

Tender Ref. No. : NTC(WR)/Matls./2019/

Date :22/ 05/2019

TENDER NOTICE

National Textile Corporation (WR), Mumbai invites sealed tenders under Two Bid systems (Technical & Commercial) from the firms who are in the field of Computers, Printers, & laptops maintenance work in Central Government Organisation/Firms, PSU etc. for the last five years

Sr. No.	Description	EMD Rs.	Date & Time of Tender opening	
			Technical Bid :	Commercial Bid :
1.	Annual Maintenance contract of servers, networking, UPS and various brand of Desktop Computers, and Laptops (HP/ Accer/ Samsang), and printers in the National Textile Corporation Unit western Region Mumbai and its unit mills at Mumbai for one year i.e. (1 st June 2019 to 31 st May 2019).	10,000/-	14/06/2019 at 11.30 a.m.	Date & time will be informed to qualified bidder by mail & phone

1. ELIGIBILITY OF BIDDERS: (Technical Parameter)

This invitation of bids is open to all manufacturers or their Authorized Agents or Computer Maintenance Firm who qualifying the following pre-bid qualifications.

i	The firms who are in the field of Computers, Printers & laptops maintenance work in Central/State Government Organization, Pvt. Ltd. Firms, PSU etc for the last three years. AMC of not less than 50 computer systems in each year / Organization – copy of requisite documents in support of this to be submitted along with the tender.
ii	The firm should have ISO certificate.
iii	The firm should be registered in G.S.T. copy of requisite documents in support of this is to be submitting along with the tender.
iv	The firm must be having annual turnover of minimum Rs.30.00 lacs and more in maintenance service only during each of the Financial Year 2015-16, 2016-17 & 2017-18. Copy of requisite documents in support of this to be submitting along with the tender.

SALE OF TENDER DOCUMENT :

1. Tender document can be purchased at a cost of Rs 1,000/- (non refundable) by **DD / Pay Order** drawn on any Nationalized / Scheduled Commercial banks notified by RBI (excluding co-operative / rural banks) in favour of **"N.T.C. Ltd. Unit-Western Region"**

payable at Mumbai, during office hours on any working date from 22.05.2019 to 13.06.2019 up to 5.00 PM from Materials NTCWR of NTC (WRO).

2. For further details kindly log on to NTC Website : www.ntcltd.org
3. Bidders who download the tender document from website, shall have to pay Rs 1,000/- by way of demand draft as above while submit their tender.

SUBMISSION OF TENDER:

- Tenders are to be submitting in prescribed format only. Conditional tender will be rejected out rightly.
- Bidders are requested to initial and stamp at each page of tender documents and submit the same in the Technical Bid envelope. (Excluding Financial Bid page).
- **The bid should be submit in two separate envelopes, super scribed as**

Envelop No.1 for “EMD for COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT FOR SERVERS, NETWORKING, UPS AND VARIOUS BRANDS OF DESKTOP COMPUTERS, LAPTOPS, PRINTERS and FACILITY MANAGEMENT SERVICES.

Envelop No.2 for “TECHNICAL BID for COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT FOR SERVERS, NETWORKING, UPS AND VARIOUS BRANDS OF DESKTOP COMPUTERS, LAPTOPS, PRINTERS and FACILITY MANAGEMENT SERVICES.

Envelop No.3 for “COMMERCIAL BID for COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT FOR SERVERS, NETWORKING, UPS AND VARIOUS BRANDS OF DESKTOP COMPUTERS, LAPTOPS, PRINTERS and FACILITY MANAGEMENT SERVICES”.

- Both the envelopes of Technical & Commercial and envelope contained EMD are to be put in one sealed envelope clearly marked on top as “**Bids for COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT FOR SERVERS, NETWORKING, UPS AND VARIOUS BRANDS OF DESKTOP COMPUTERS, LAPTOPS, PRINTERS and FACILITY MANAGEMENT SERVICES**”.
- **Envelop No.1 (TECHNICAL BID)** - Contained documentary evidence of **Eligibility Criteria, Self attached copy of PAN Card, Sale Tax No, GST Three years Audited Balance Sheet. Other related documents should be submit along with the Annexure - A with the tender.**
- **Envelop No.2 (COMMERCIAL BID)** – Contained only the financial bid duly signed & seal.

OPENING OF TENDER

- At First, the tender will be evaluated on Technical Parameters. The parties who qualify technically would be eligible to open their commercial Bid. Date & time would be informed to eligible bidder by email and phone.
- The tender (**Technical Bid**) will be opened on 14/06/2019 at 11.30 A.M. at the above address in presence of Bidders desired to be present.

NTC had the right to accept or reject any or all tenders without assigning any reason is reserved.

Dy. Manager (Matls.)

INSTRUCTIONS TO BIDDERS

INVITATION FOR BIDS (IFB)

TENDER– COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT FOR SERVERS, NETWORKING, UPS AND VARIOUS BRANDS OF DESKTOP COMPUTERS, LAPTOPS, PRINTERS and FACILITY MANAGEMENT SERVICES. required for National Textile Corporation Ltd. (WRO), Mumbai. and its unit mills, Mumbai.

Terms & Conditions

1. The Financial bid should contain the rate against each item separately. The systems to be maintained by the contractor include desktop computers, laptops, Printers. The rate for each item should be quoted on **comprehensive** basis inclusive of repairs and replacement of spare parts without extra payment.
2. The rates quoted should also cover the maintenance of operating system, software installation, installation of patches, pre emptive actions against virus spread, detection/removal of virus, configuration of interest.
3. The rates should be inclusive of all types of taxes & levies like GST etc,
4. The quotations shall be accompanied by an **Earnest Money of Rs.10,000/-** (Rs. Ten thousand only) in the form of cross demand draft drawn on any Nationalised / Scheduled Commercial banks notified by RBI (excluding co-operative / rural banks) in favour of "**N.T.C. Ltd. Unit-Western Region payable at Mumbai**". **Cheques will not be accepted. The quotations received after due date and time & without earnest money shall be rejected** without assigning any reason thereof The earnest money shall be returned to the unsuccessful bidder after the finalisation of the contract.
5. **The bidder has to specify whether they are Micro or Small Enterprises and if so, whether they are owned by SC/ST Entrepreneurs. For granting the MSEs necessary concession / exemptions as per Govt, directives, please submit the copies of registration certificates issued by the Concerned Authorities.**
6. The firms/firms whose quotation is/are finally accepted shall have to deposit a sum of Rs.30,000/- (Rs. Thirty thousand only) in the form of Bank Guarantee in favour of "**N.T.C. Ltd. Unit-Western Region payable at Mumbai,**" as security deposit. The security deposit will be released after satisfactory completion of the contract. No interest will be paid against security deposit.
7. Only genuine spare parts will be used.
8. In case the contracting firm is not able to accept the contract after it is awarded or if they are not able to do any work/undertaken contract the firm will be liable to pay the damage to the NTCWR including the cost, which the NTCWR will have to incur for getting such work done.
9. The above act of backing out would automatically debar the contractor from any further dealing with this NTCWR and the security money would be forfeited.
10. The payment will be made Quarterly. The firm shall submit Quarterly bill along with the satisfactory unit wise performance report duly signed by the user, After the completion of Quarter. The service tax as levied by the Govt. over and above the unit rate/ total amount as admissible, will be payable to the firm. This is only a tentative schedule of payment and does not confer any legal or other right on the firm to proceed against the NTCWR incase payment gets delayed due to budgetary and other unforeseen circumstances. The payment will be made after proper deduction of TDS as per existing rates and rules.

11. Technical and financial bid would be in clear words, categorically mentioning each and every term specifying the rates etc. Any kind of ambiguous/obscure/unclear terms would lead to rejection of the firm's bid.

In case the firm falls to cope with the workload or does not render satisfactory services, the contract awarded to them shall be cancelled forthwith and the security deposit and the payments due to them shall be forfeited. The contract can be terminated summarily by this NTCWR at any time without giving any notice or without assigning any reason, if the work of the contractor is found unsatisfactory during the currency of the contract. In this connection the decision of the Head of NTCWR shall be final and binding on the firm.

12. The NTC reserves the right to award the contract for, computer, laptops & printers, etc. on the basis of quotations for each item of work separately or collectively
13. The duration of AMC contract is for a period of **one year** and may be further extended in accordance with the requirement of the NTCWR on the same terms and conditions and same rates, if NTCWR is satisfied with the service.

14. Scope of Work

The 'contractor' shall provide comprehensive maintenance for hardware, software, network and facility management services, at National Textile Corporation Ltd, Western Region Office and Mills at Mumbai in accordance with the terms and conditions of the contract.

14.1 General

- a) Contractor shall provide comprehensive maintenance services for all systems not covered under warranty and covered under warranty by the respective OEM(s).
- b) For equipment's covered under warranty by the respective OEM's, the contractor should provide diagnostic support service so as to register the complaints with the respective OEM's and follow up till the problem is rectified and close the call.
- c) For Printers and Scanners, the Maintenance activity shall include overall cleaning of Equipment and generation of test output for records. In case of major failures, the defects should be rectified by the contractor, Necessary tests on the hardware to be carried out to ensure performance of the equipment. Consumables such as Printer cartridges only will be supplied by the purchaser.
- d) The Contractor should inform to NTC from time to time regarding the equipment's End of Life (EoF) declaration by OEM with supporting documents.

14.2 Maintenance Services

14.2.1 Maintenance of Equipment not covered under warranty

- a) The detailed list of equipment which is not covered under OEM warranty is placed at Annexure-A.
- b) The system may undergo changes due to shifting of various equipment, additions or deletions. For any such alterations, prior intimation will be given to the Contractor. Generally, additions (procurements) will be covered under Warranty. Similarly, the deletion means any equipment which will not be used anymore will also be intimated to the Contractor and charges will be adjusted or deducted from date of withdrawal till the end of the Contract.

- c) The contractor should provide preventive and corrective maintenance and includes carrying out of the necessary repairs with original OEM supplied spare parts only, within the time frame allowed for downtime as indicated in the contract, after the complaint is reported to the contractor. The preventive maintenance should be done within the quarter and have to submit the report to NTC concerned officer before the quarter ends.
- d) Irrespective of the cause of failure of any part, component /subassembly, the contractor should take the responsibility of replacing the defective items as part of the corrective maintenance activity which may include any consumables other than printer cartridges.
- e) In case of non availability of spares, the contractor shall provide an equivalent system for use within the limits of downtime as provided in the draft contract till repair of the system is carried out without any additional charges. Failure to provide equivalent systems within the time frame allowed for downtime, penalty will be deducted from that quarter as indicated in the contract.
- f) Supplied standby equivalent/systems should be loaded with necessary software's (OS & other application software's as required. The contractor should configure the system and make the system operational like the original system to the satisfaction of NTC.
- g) In case the system is to be repaired with parts other than original parts due to non availability of original spare part, the contractor should give proof of non-availability of original spare from OEM. The alternative spare part should be approved by the NTC representative before replacement.
- h) The supply of spares is the responsibility and at the cost of contractor.
- i) Replaced parts and defective parts of equipment will be the property of NTC.

14.2.2 Maintenance of Systems covered under warranty

- a) The List of equipment covered under warranty placed at Annexure-B.
- b) For all the hardware and network components which are covered under warranty/extended warranty from the respective OEM(s) the contractor is expected to log the calls in case of any hardware failures and take necessary follow up action with the OEM till the equipment is brought into its working condition.
- c) In case of breakdown of items covered under warranty, and could not be replaced / repaired by OEM within the downtime period. The contractor should arrange for alternative equivalent system to avoid the downtime and penalty as per the contract.
- d) If the equipment warranty expires during the tenure of the contract, the same will be added to the list of equipment to be maintained by the contractor. The contractor shall provide maintenance services for such equipment from the date of expiry of warranty till the contract completion date.

14.3 Technical Support Service

The contractor should review the status of the systems, processes, policies and network issues from time to time and suggest improvements to be made so as to deliver the services efficiently to users. The status reports and suggestions should be made to the representatives of NTC for approval. The service engineers should implement the existing policies and approved improvements throughout the contract period. The contractor should also assist NTC in preparation of technical specifications for procurement of any hardware / software / network components.

14.4 Asset Management Service

The contractor is to maintain the entire inventory of computing systems (hardware, software, peripherals, spares etc) in a suitable format.

14.5 System Administration Services

a) The contractor should Manage and maintain servers with windows 2015/2016 OS, clients with windows XP/Vista/7/8/10., Applying operating system updates and configuration, other computing equipment in all respects of network management, for trouble free smooth running of the IT department.

b) The contractor should maintain the system software and other software packages. The maintenance services include downloading and updating of necessary patches, installation / configuration / customization / fine tuning / of software as and when required.

c) The contractor should Manage and monitor the security aspects of systems and data. In terms of backup / restore activity Daily/ weekly / monthly / yearly / special backups and retrieval of data. Quick Heal Antivirus shall be used for protection from virus.

d) Manage and monitor users in windows 2015/2016 server OS.

e) If any new hardware and software procured the contractor should install, configure and provide ground support.

f) The contractor should manage the Consumables procurement of entire IT requirements. NTC shall only procure Printer Cartridges, blank CD/DVD's.

g) Troubleshooting any reported problems from users in using Hardware/ Software.

h) Maintenance of Logbooks (Consumables/Gate pass/Backup restore/Laptop issues/asset register/Hardware movement etc.)

i) The software maintenance implies that the loading, reformatting to software like WINDOWS Server 2015/2012/2016, WINDOWS XP, Vista, windows 7, MS Office suite, sql server & Clients, Anti Virus Software and any other type of software's presently installed, taking data backup & retrieval, device driver software, system/network configuration and installation of software purchased by NTC of the aforementioned category from time to time.

14.6 Network Management Service

a) The contractor has to continuously monitor the network, identify, isolate and remove any viruses and also take necessary actions to prevent network threats so as to ensure that all systems are adequately protected.

b) The contractor should have necessary tools and exposure to check and troubleshoot connectivity (LAN) and cut/crimp cables and rectify connectivity problems.

c) The contractor should store sufficient amount of patch cords I/O boxes, RJ45 clips and CAT6 UTP cable for rectification of LAN connectivity problems.

d) Contractor should maintain sufficient number of power adopters / PoEs and other Wi-Fi related consumable items to attend Wi-Fi related problems.

e) The contractor should manage and maintain Switches configuration and fine tuning.

f) The contractor should manage and maintain the Wi-Fi network users and maintenance.

14.7 Resident Engineer

14.7.1 General

a) In order to provide the services mentioned in the scope of work above, the contractor must place one resident engineers onsite at NTC, Western Region Office, Ballard Estate and support calls at Mills of Mumbai location should be attended by other engineers (Engineers should be sent to mills by contractor whenever support call was raised at Mills.) to resolve the hardware / software / configuration / customization / network problems. It is to be understood that the contractor is responsible to provide the required services and that the contractor through the deployment of the resident engineers will execute the work.

b) Contractor should undertake the responsibility to maintain the trouble free service. Contractor should rotate the engineers to keep everybody in touch with the site.

c) The contractor should also allocate necessary additional resources to support the resident engineer in times of need, to solve/give technical advice on specific problems, if the same is not resolved by the resident engineer and /or upon the request of NTC for specific tasks.

14.7.2 Duties of Resident Engineers

The primary duties (but not limited to) of the resident engineers are as briefly described below:

- a) Network monitoring including monitoring of firewall / Switches, antivirus for network threats and ensuring that updates for threat management systems are implemented effectively.
- b) Disaster recovery policy & implementation
- c) Backup activity policy & implementation.
- d) Warranty covered equipment call log and follow up.
- e) Specialized software issues resolving through support from OEM.
- f) Servers and Network shutdown and start-up as and when required.
- g) Contractor should implement call logging and follow up system to track the calls and follow up with the respective OEM to ensure that the systems are rectified and made operational within the stipulated downtime as provided for in the warranty contracts.
- h) Domain user creation and maintenance including VPN users.
- i) Monitoring and maintenance of Domain controller policies.
- j) Attending to service /support calls from users as part of help desk services, troubleshooting of systems, network, peripherals and devises.
- k) Wi-Fi users
- l) The resident engineer should inform and take permission from such officer before doing any modifications / changes to the systems. The Resident Engineers should record all the changes made in the logbook.

14.7.3 Qualifications of Resident Engineers

- a) This engineer should at least have a diploma/Graduation in relevant field with minimum 3 years experience. (additional certifications from Microsoft , IIHT,CMC is preferable)
- b) Attend to all hardware and OS and network related problems and complaints reported by end-users.
- c) Must have complete and thorough knowledge of PC hardware, networking and software functionality.

- d) Hands on experience in Setup, Install, trouble shooting, Configure and test, PCs, Printers, Operating Systems like Windows 7/8/10, Office automation and email client software.
- e) Must take regular backups of users and system data and files. Trouble shooting follow up call with vendors and procuring the spares from the vendor's and maintenance of stand by spares stock
- c) The purchaser reserves the right to request the contractor to replace any resident engineer which should be honored by the contractor.

14.7.4 Working Hours and Reporting

- a) Engineers should available at site from 1600 Hours to 1900 Hours from Monday to Saturday on all working days of the NTC.
- b) On holidays or in emergency situations/as and when required one or more engineers should attend the duty on request of NTC.
- d) The contractor should deploy additional resources as & when necessary to ensure that the systems are operational with minimum downtime.
- e) Deputed resident Engineer will be under the supervision of NTC. Contractor will not have any right to depute the designated Resident Engineer to any other site for any purpose. In case a resident engineer does not attend on any particular day, the contractor should replace him with a suitable substitute or else deduction will be made in the payment in accordance with the contract. If the resident engineer leaves the services of the contractor then the contractor should provide another engineer of equivalent qualifications and experience in advance so that there is no disruption of services.
- f) The resident engineer should report to the authorized officer nominated by NTC.

15. A logbook shall be maintained in which the resident engineer shall record all the complaints made. They shall attend to all the complaints received immediately as follows:-

- i. Minor faults immediately (within 3 hours)
- ii. Major faults within 24 hours by replacement with the available spares, on explicit and clear orders of NTCWR.
- iii. The NTCWR shall have right to inspect company's site to assess infrastructure before awarding the comprehensive AMC.

16 Penalty

- 16.1 Penalty shall be levied @ 0.5% of the annual AMC charges of the equipment per day, if the minor faults are not set right within 3 hours from the time of complaint registered to the engineer.
- 16.2 Penalty shall be levied @ 1% of the annual AMC charges for the equipment for each day (excluding first 24 hrs) if the major faults is not set right within the stipulated time.
- 16.3 In the case where the same equipment should be reinstalled after servicing within 7 days (if 7th day falls on holiday the next working day). In case of default the penalty shall be levied at the rate of 2% of the value of the annual AMC charges for those items per day.
- 16.4 If the company falls to repair/ replace the system for one week, the system may be got repaired from other company/firm and made functional and the expenditure incurred thereon shall be recovered from the company, apart from the penalty levied as stated in preceding para. This may even entail termination of the contract and forfeiture of security deposit.
- 16.5 Penalty shall be levied for the absence of resident engineer at the rate of Rs.100/- per hour for each absence of one hour or more but less than 4 hours, and @ of Rs 200/- per hour for more than 4 hours for every working day.

You are requested to read carefully and understand the terms and conditions of maintenance contract in the foregoing paragraphs before sending your quotations, no violation of the aforesaid terms and conditions shall be permitted once this NTCWR accepts your quotations. In case of any doubt, may be consulted. **Jt. Manager (IT) / Dy. Manager (Matls.)**

- **The parties those are registered with MSME, Govt. of India will be given preference and most preference will be given to SC / ST MSME parties. Party should submit the supporting documents regarding their registration with MSME,**
- **NTC had the right to accept or reject any or all tenders without assigning any reason are reserved.**
- **Any dispute pertaining to above Comprehensive AMC for desktop computer/ Printer/ laptop etc. shall be resolved the “Court of Law of Mumbai jurisdiction” only.**

RESOLUTION OF DISPUTES

The Terms & Condition of this tender document shall prevail in case of any dispute arising out of this contract and any dispute directly or indirectly connected with this contract will be referred to sole arbitration of the Chairman & Managing Director of National Textile Corporation Ltd. New Delhi or any other officer appointed by the Chairman-cum-Managing Director of the corporation for this purpose. The decision of the said arbitrator shall be final, conclusive and binding upon all concerned.

FORCE MAJURE

The General Manager of Mills shall not be liable for any failure or delay in execution of contract due to any cause beyond their control including fire, floods, strikes, go-slow, lock-out, closure, pestilence dissilience dispute with staff dislocation of normal working conditions, war riots epidemics political upheavals Government actions commotion, breakdown of machinery, shortage of labour, demands or otherwise or any other cause or conditions beyond the control of aforesaid causes or not and the existence of such cause or consequence may operate at the sole discretion of The General Manager of the Mills. To extend the time of execution on the part of The General Manager of the Mills by such period as may be necessary to enable The General Manager of the Mills to affect execution after the cause of delays will have ceased to exist. The provisions aforesaid shall not be limited or abrogated by any other terms of the contract whether printed or written.

PAYMENT TERMS:

Payment will be made quarterly basis as per clause no 10.



Proforma-I

TECHNICAL BID

Following information to be submitted

- a. EMD as per tender
- b. Turnover of Last 3 years certified by Chartered Accountant

Sr No.	Financial Year	Amount (Rs. In Lacs)
1	2015-2016	
2	2016-2017	
3	2017-2018	

Please enclosed P & L Balance of Financial Year.



Profoma-II

QUALIFICATION REQUIREMENTS

1. **Name & address of the Bidder :**
Phone:
Fax:
e-mail:
Website of the company:
Toll Free Customer Care Number
2. **Classification :**
Constitution of Bidder: (Specify whether Sole Proprietorship/Company etc.)
3. Order statistics indicating AMC successfully completed during the last three financial years as per Performa iv (separate list attached)
4. Details of Organization & Service Center :
 - i. No. of skilled Engineers :
 - ii. List of special/repair/workshop facilities available.
5. Bank Reference.



Proforma-IV

Earnest Money Details:

Draft No:.....

Amount :.....

Name of Bank:.....

Date:...../...../2019

To be drawn in favour of "National Textile Corporation Ltd. – Unit Western Region, MUMBAI"

Date:.....

To be addressed to the

The Dy. Gen. Manager (IT)"

NTC House, 15, N.M.Marg, Ballard Estate, Mumbai 400 001.



COMMERCIAL BID.

RESPONSE SHEETS FOR PRICE BID : Part -1 The Detailed Price Bid

- A) **HARDWARE NOT COVERED UNDER WARRANTY**
 B) **COMMERCIAL BID.**
 C) **RESPONSE SHEETS FOR PRICE BID: Part-1 The Detailed Price Bid**
 D) **HARDWARE NOT COVERED UNDER WARRANTY**

Sno	location	Item	Qty	AMC Rate Per Unit	Total Cost
1	Desktop				
	Finlaymumbai	DUAL CORE	1		
	Finlaymumbai	PENTIUM 4	6		
	Indumill	CORE 2 DUO	3		
	Indumill	I3	1		
	Indumill	I5	1		
	Indumill	PENTIUM 4	6		
	Indumill	XEON	1		
	NTCWRO	CORE 2 DUO	14		
	NTCWRO	DUAL CORE	1		
	NTCWRO	I3	6		
	NTCWRO	I5	3		
	NTCWRO	I7	2		
	NTCWRO	PENTIUM	1		
	NTCWRO	PENTIUM 3	1		
	NTCWRO	PENTIUM 4	13		
	NTCWRO	PENTIUM D	5		
	Podarmill	DUAL CORE	3		
	Podarmill	I3	1		
	Podarmill	PENTIUM 4	4		
	Podarmill	XEON	1		
	RMD	CORE 2 DUO	2		
	RMD	I3	1		
	RMD	PENTIUM 4	4		
	Tatamill	CORE 2 DUO	1		
	Tatamill	DUAL CORE	3		
	Tatamill	I3	6		
	Tatamill	PENTIUM 3	2		
	Tatamill	PENTIUM 4	7		
		Total	100		
2	Printers				
	FinlayMumbai	HP2055 DN	1		
	Indu5	Canon22 BDN	2		
	Indu5	Canon4750	1		
	Indu5	HP 1007	1		
	Indu5	HP1020	3		
	Indu5	HP2055 DN	1		
	Indu5	ZebraZXP series 3	1		
	Podar Mill	HP 1020	1		
	Podar Mill	HP 1022	1		
	Podar Mill	HP1020	1		
	Podar Mill	HP2055 DN	1		
	Podar Mill	HPF-380 HP Desk Jet Scanner	1		
	RMD Shop	Canon4750	1		
	RMD Shop	HP1020	1		
	RMD Shop	HP2055	1		

	RMD Shop	Samsung1610	1		
	Tatamill	CANONPrinter - LBP0308	3		
	Tatamill	EPSONDotmatix LQ115	1		
	Tatamill	HP1020	4		
	Tatamill	HP1020 PLUS	2		
	Tatamill	HP202 N	1		
	Tatamill	HP2055 DN	1		
	Tatamill	HPMFP 128fn	1		
	WRO	CANON	1		
	WRO	Epson1150	1		
	WRO	EpsonL360	1		
	WRO	HP1010	1		
	WRO	HP1020	10		
	WRO	HP1020 PLUS	1		
	WRO	HP1022	2		
	WRO	HP128 FN	1		
	WRO	HP132 FN	1		
	WRO	HP202 N	5		
	WRO	HP2055 DN	5		
	WRO	HP3050	1		
	WRO	HP8720	2		
	WRO	HP8732 M	1		
	WRO	HPM125	1		
	WRO	Samsung1610	2		
	WRO	Samsung1640	2		
		Total	70		
3	Laptops				
	WRO	AMD PROCESSOR	1		
	WRO	AMD PROCESSOR	1		
		Total	2		
4	Scanner				
	Tatamill	Epson v-39	1		
	WRO	HPlaserjet P2055	1		
	WRO	EPSON DS-860	1		
	WRO	ImageFORMULA dr-5010c	1		
		Total	4		
5	Projector				
	WRO	EPSON EMP -S5	1		
6	UPS				
	WRO	3 KVA with 4 batteries	2		
	WRO	1 KVA Inbult 7AH x 3 Nos.	2		
		Total	4		
7	Server				
		Server-Dual-core-Xeon	1		
				Grand Total	

Total Price in Figures.....

Total Price in words.....

Place :

Signature of the Tenderer with Seal

RESPONSE SHEETS FOR PRICE BID - Part -2 The Detailed Price Bid

Item	Cost for 1 Year	Taxes if any	Total Cost
Cost of one resident engineers onsite at NTC, Western Region Office, Ballard Estate. Support calls at Mills & RMD stores of Mumbai location should be attended by other engineers (Engineers should be sent to mills & RMD stores by contractor whenever support call was raised at Mills/RMD.)			

Total Price in Figures.....

Total Price in words.....

Place :

Signature of the Tenderer with Seal

Date :

RESPONSE SHEETS FOR PRICE BID: Part -3 The Detailed Price Bid

C. TOTALS

Sr.No.	Totals of Part 1 & Part 2	
A)	Total Charges Part 1 & Part 2 in Rs In Words	
B)	Applicable prevailing Taxes (i.e GST, Etc., as per Govt. Prevailing Rules.) of Part 1 & Part 2 in Rs In Words	
C)	Total Charges Inclusive of Taxes (A+B) in Rs In Words	

Signature of the Tenderer with Seal

Place :

Date :

Declaration by the bidder:

I/We hereby, solemnly declare that I/We have read all the terms and conditions of the tender document and agree to abide by the same (Annexure 'A').

Name of the firm.....

Name of the owner/representative.....

Address.....

Seal.....Signature.....

Phone No.....Mobile No.Fax No.....

PlaceDate.....

Locations of Mills:

- 1.) Tata Mills - Dr.Ambedkar Road, Dadar,Mumbai – 400 014.
- 2.) Podar Mills - 382, N.M. Joshi Marg,Chinchpokli,Mumbai – 400 011.
- 3.) India United Mills No5 - A.G. Pawar Lane, Byculla,Mumbai – 400 027.
- 4.) Digvijay Textile Mill - Lalbaug,Mumbai - 400 033
- 5.) New Finlay Mills - 10/11, Dr. S.S. Rao Road,Parel, Mumbai – 400 012.

Locations of Retail Marketing Shops:

S.No.	City	Address
1	Mumbai	Digvijay Textile Mills Cloth shop, Shop No. 17 to 21, Dr. Babasaheb Ambedkar Road, Kalachowki, Mumbai - 400033.
2	Mumbai	Jam Mills Gate shop, Lalbaug, Mumbai - 400012.
3	Mumbai	Tata Mills Cloth shop, Hindamata, Dadar - 400028
4	Mumbai	Digvijay Textile Mills Cloth Shop, Shop No.41 & 42, Dr. Babasaheb Ambedkar Road, Kalachowki, Mumbai - 400033.
5	Mumbai	Digvijay Textile Mills compound, Dr. Babasaheb Ambedkar Road, Kalachowki, Mumbai - 400033.
6	Mumbai	Sardar Vallabh Bhai Patel Road, Girgaon Chowpatty, Mumbai - 400007.
7	Mumbai	Shivneri Bldg., Dadasaheb Phalke Road, Dadar (East) Mumbai - 400014.
8	Mumbai	Tata Mill Administrative Bldg., First Floor, Dadar (East), Mumbai - 400014.
9	Mumbai	Tata Mill Administrative Bldg., Ground Floor, Dadar (East), Mumbai - 400014.
10	Mumbai	8, Ruther Field Marg, Kalaghoda, Fort